

**Mount Holly Springs Borough Authority
200 Harman Street
Mt. Holly Springs, PA 17065**

**Regular Meeting Minutes
October 11, 2018**

CALL TO ORDER

Authority Chairman Mike Gwozdecki called the October 11, 2018 Borough Authority meeting to order at 6:30 p.m. Member stood and recited the Pledge of Allegiance to the flag.

MEMBERS PRESENT

Mike Gwozdecki, Judy Russell, Ed Kendall, Kathy Landis, Rachel Bear, GHD Representative Nancy Adams, Solicitor Mark Allshouse, and Jim Williams

BOROUGH Chief/Manager Tom Day and Council President Jim Collins II

RECOGNITION OF VISITORS No visitors

BILL ADJUSTMENT REQUESTS

Madelyn Hill, tenant at 8 Larken Lane submitted a bill adjustment request do to leaking pipes and fittings under her mobile home. The pipes and fittings were replaced on 9-19-18. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the 3rd quarter water, sewer, and trash bill for 8 Larken Lane to 10,000 gallons of usage. The motion was seconded by Ed Kendall. Motion passed.

Pam Still, owner of 18 ½ S. Baltimore Avenue submitted a bill adjustment request because of a leaking toilet. It was repaired on 10-6-18. The Authority reviewed the account screen.

Judy Russell made a motion to adjust the 3rd quarter water, sewer, and trash bill to 5,000 gallons of usage. The motion was seconded by Ed Kendall. Motion passed.

REVIEW OF REGULAR MEETING MINUTES-SEPTEMBER 13, 2018

Rachel Bear made a motion to approve the regular meeting minutes of September 13, 2018 as submitted. The motion was seconded by Judy Russell. Motion passed.

BILLS FOR APPROVAL-SEPTEMBER 2018

Ed Kendall made a motion to approve payment of the water and sewer bills for September 2018. The motion was seconded by Judy Russell. Motion passed.

ENGINEER'S REPORT

Nancy Adam had no report.

Mike Gwozdecki reported he was contacted by Tiday Builders concerning a residential sprinkler system for Group Court. Tiday Builders contacted Diamond Automatic Sprinklers and was ask for a quote to install a sprinkler system in 11, 12, and 13 Group Court.

Mike Gwozdecki stated when you supply water to a townhouse with a single feed and if the tenant or owner would not pay their water, you would not be allowed to turn off the water because they have a fire protection system. The only way to get around that is to run in two separate feeds, one for the sprinkler, and one for domestic use. A single feed could be run in through the meter box with one meter after the meter box and it could be split and run in for the sprinkler then have a separate shut off for domestic on the outside of the property.

Nancy Adams stated the Rates, Rules and Regulations states that it should have two service lines to the unit unless otherwise approved by the Authority. Nancy Adams presented a sketch of proposed service for Group Court. The Authority reviewed the sketch presented by Ms. Adams.

Mike Gwozdecki asked Nancy what GHD recommendation was. Ms. Adams indicated her recommendation was something similar that was in the sketch. It was up to the Authority if they wanted to meter the fire line, but Ms. Adams stated she wouldn't. Nancy Adams also recommended utilizing a pit as shown on the sketch, and split the fire line service from the domestic service.

Judy Russell made a motion approve the drawing of GHD for supply of both residential and fire line service. The motion was seconded by Rachel Bear. Motion passed.

SOLICITOR'S REPORT

Mr. Allshouse stated he would not be present at November's Authority meeting.

OLD BUSINESS

2019 Water & Sewer Budget-Mr. Kendall voiced concerns that the operating salaries were rising to fast. Mr. Kendall stated these people came to this job and were stratified with the wage they were hired at so to inflate their wage for whatever reason since they were satisfied with the wage package they got to begin with and he questioned that. Mike Gwozdecki again explained the report from the budget meeting. Mr. Kendall felt employees should have an evaluation each year and the wage package should be based on that.

Judy Russell made a motion to approve advertising the proposed 2019 water and sewer budgets. The motion was seconded by Rachel Bear. Motion passed.

NEW BUSINESS

Treasurer's Report-Rachel Bear made a motion to approve the Treasurer's Report for September 2018 as presented. The motion was seconded by Ed Kendall. Motion passed.

BOROUGH REPORT-Tom Day presented a handout of the Hill Street water line relocation to Authority members. Mr. Day asked Nancy if the engineers have a problem with the 12" main under 34 being a connecting run or if they could end after the last lateral and be capped and run the 8" off of Hill Street to feed the rest of 34 going South. The box that PennDot requires to be set in their right of way is a 6 X 10 drain box with two 30" drain lines going under 34. They will have to either add or replace 66' of 8" pipe and 93' of 12" pipe.

Mr. Day stated Bill Kick needs to know if that a be a continuous run or can Hill Street feed the existing line going South. Mr. Day reviewed the plan and discussed it with Nancy and the members.

Nancy would review the plan and contact Bill Kick (HRG Engineer).

Mr. Day indicated the Borough is incurring substantial costs and so far they have done 3 exploratory digs at of cost of \$12,000 to \$15,000. They only have allocated \$50,000 in extra costs on the grant. If the Borough runs over, the Borough may have to ask the Authority to pick up the tab for the difference since it is related to the water lines.

Mike Gwozdecki reported he has been trying to get in touch with Terry Rickert to do some review of the outgoing water. Mr. Rickert would meet after October 15th to go over the water currently leaving the plant and present the new water line drawings.

ADJOURN

Mike Gwozdecki adjourned the October 11, 2018 Authority meeting at 7:22 p.m.

Respectfully submitted,

Pat Fisher
Utility Billing Clerk